



FERNDOWN BOWLS CLUB

Ferndown Bowls Club Privacy Statement

1. Introduction

Ferndown Bowls Club is committed to protecting and respecting the privacy of our members.

This Privacy Statement explains how we collect, use, and safeguard your personal information in accordance with the **UK General Data Protection Regulation (UK GDPR)** and the **Data Protection Act 2018**.

2. Who We Are

Ferndown Bowls Club is a private members' lawn bowls club located at: **King George V Playing Fields, Peter Grant Way, Ferndown, Dorset, BH22 9EN**

Contact for privacy matters:

Email fbcmenssec@gmail.com

Postal Address: Ferndown Bowls Club, King George V Playing Fields, Peter Grant Way, Ferndown, Dorset, BH22 9EN

2. Who Is Responsible for the Personal Data That We Collect

OUR HONORARY CLUB SECRETARY HAS OVERALL RESPONSIBILITY FOR DATA PROTECTION AT FERNDOWN BOWLS CLUB.

Those Committee Members, League Organisers and Roll up organisers having a specific need can access the database: This also includes the Treasurer, Chairman.

4. Personal Data We Collect

We may collect and process the following types of information:

- **Contact details:** name, address, phone number, and email address
- **Membership information:** emergency contact, and club membership status
- **Competition and participation data:** event entries, scores, results, rankings, and honours
- **Financial information:** records of membership fees, competition entries, and other payments (processed securely)
- **Photographs and videos:** images or videos taken during club matches or events



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- **Digital data:** information collected via our website or social media platforms (e.g. cookies, online forms)
 - **Children:** We understand the importance of protecting children's privacy. Our website is not designed for, or intentionally targeted at, children. It is not our policy to intentionally collect or store information about children.
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5. How We Use Your Personal Data

We use your personal data to:

- Manage your membership and communicate with you
- Organise matches, competitions, and social events
- Record results and maintain playing statistics
- Process payments and maintain financial records
- Promote the club and the sport of lawn bowls (e.g. in newsletters, press releases, and social media)
- Comply with legal or regulatory obligations (e.g. insurance or safeguarding requirements)

Our lawful bases for processing personal data include:

- **Contract:** to administer your membership
 - **Legal obligation:** to meet our statutory or regulatory duties
 - **Legitimate interests:** to operate and promote the club effectively
 - **Consent:** for optional activities, including use of photographs or promotional materials
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6. Sharing Your Information

We may share relevant information with:

- **Bowls England**, for registration and competition purposes
- Bowls Dorset, Bournemouth & District Bowling Association, Bournemouth & District Women's Bowling Association for the purposes of notification of club officers, registration of players for competition purposes.
- Affiliated Bowling **Clubs** for the purposes of arranging club and competition fixtures.
- Event organisers and governing bodies, where necessary for competition entry



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- **Service providers** (such as IT, website, and email providers) assisting club operations
- **Law enforcement or public authorities**, if legally required

We will **never sell, rent, or trade** your personal information.

7. Data Security

We take reasonable technical and organisational measures to protect your personal data against loss, misuse, or unauthorised access.

Access to personal information is restricted to authorised committee members and volunteers who require it for their roles.

8. Data Retention

We retain personal data only for as long as necessary to fulfil the purposes described in this statement or to comply with legal obligations.

Membership and financial records are generally retained for up to **two years** after your membership ends.

9. Your Rights Under UK GDPR

You have the following rights regarding your personal data:

- **Access:** to request a copy of the information we hold about you
- **Rectification:** to correct inaccurate or incomplete information
- **Erasure:** to request deletion of your data (where legally permitted)
- **Restriction:** to limit how your data is used
- **Objection:** to certain types of data processing
- **Data portability:** to receive your data in a structured format

Requests can be made to fbcmenssec@gmail.com

If you are not satisfied with our response, you have the right to contact the **Information Commissioner's Office (ICO)** at www.ico.org.uk.

10. Photography and Media

Photographs and videos may be taken during club matches, events, or presentations and may appear on the club's website, noticeboards, or social media pages. If you prefer not to appear in such images, please inform the Club Secretary in writing.



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11. Website

11.1 Third Party Links

Our website may include links to third-party websites e.g. “BD League Republic” website. Clicking on those links or enabling those connections may allow third parties to collect or share data about you. We do not control these third-party websites and are not responsible for how they handle your personal data. When you leave our website, we encourage you to read the privacy notice of every website you visit.

11.2 Cookies

The Website uses cookies to distinguish you from other users of the Website. This helps us to provide you with a good experience when you browse the Website and also allows us to improve the Website.

12. Updates to This Privacy Statement

We may update this Privacy Statement from time to time to reflect changes in our operations or data protection laws.

The latest version will always be available on our website or by request.

13. Contact Details

Data Protection Contact:

Club Secretary, Ferndown Bowls Club

Email: fbcmenssec@gmail.com

Address: King George V Playing Fields, Peter Grant Way, Ferndown, Dorset, BH22 9EN

14. Adoption And Review

Privacy Policy		
Version		Date
1	Adoption	18/06/2018
2.	Updated additional information added.	30/10/2025